

## Transfer Submission Cover Letter

Submissions are limited to **THREE** works of fiction/creative nonfiction/drama and **FIVE** poems per author. Please **do not** include your name on your manuscripts. Please complete a cover letter for **each** piece of work and make sure that there are also **FOUR** copies of each piece being submitted.

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Day Time Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Title of Piece: \_\_\_\_\_

Please circle the genre:

Poetry

Fiction

Drama

Nonfiction

**How to Submit Hardcopy:** Print out and complete this cover letter (or pick up a copy at HUM 380 or HUM 372) and attach it to four copies of your manuscript. No manuscripts will be returned, so please do not submit originals. Please do not include your name anywhere on the manuscripts. Submissions should be dropped off at HUM 380 or at HUM 372; if both offices are closed, just slip the submission under the door of HUM 372.

**Deadline:** Submission deadline is the second Friday in September. Any submissions received past deadline will be considered for the next issue of Transfer. Authors will be contacted by the editors if their work is accepted for publication.